

Meeting of the Board of Governors BUIS dated - 15/02/14
meeting no. 57.

Place - Hotel Grandel Kolkata.

Members Present.

- ① Prof. Mihir Hazra
- ② Prof. Bipin Mishra
- ③ Prof. P. B. Dutta Gupta
- ④ Prof. Siddhanta Bandyopadhyay
- ⑤ Prof. Subhadrata Dutta
- ⑥ Prof. H. B. Sathpathi
- ⑦ Prof. Krishnendu Adhvaryu
- ⑧ Prof. Alok Roy
- ⑨ Sri. Rananda Mishra
- ⑩ Prof. Jyoti Prasad Singhthakur
- ⑪ Prof. Niranjana Nandi
- ⑫ Prof. Ajit Chatteropadhyay
13. Sri J. C. Ghosh

1. The resolution taken in the last meeting together with minutes held on 19th September 2013, the meeting no. being 56, are read over and confirmed.

2. Action Taken Report of different sub-committee.

The members take up the agenda and go through it along with resolutions taken therein, in different sub-committees.

a) The meeting of Finance sub-committee was held on 04.01.14. The Finance Officer placed the financial report as discussed in the sub-committee meeting.

Income

During the period 01.04.13 to 31.10.13

Rs. 49,251,267/-

Expenditure

During the period 01/04/13 to 31/10/13

- Rs. 48,076,505/-

The Finance Officer reported that the collection of fees from the students is not at all satisfactory and requested the BOG

to take necessary steps to regularize of collection of fees, which was the only way to augment resources.

Resolution: - It is discussed and resolved that necessary actions to be taken to regularize the collection of fees. Mr. J.C. Ghosh advised to seek for a meeting with the Registrar of the University (WBUT) to explore feasibility of implementing penal measures on the students, who shall fail to pay fees in due time in the framework of Law. Before such meeting being held the defaulters must not be allowed to sit for the examination.

b) Academic Sub-Committee meeting held on 14.01.2014. The Principal stated that in few areas where weakness prevails, had to be addressed:

i) Attendance of students in classes are required to be improved and special attendance attention to be given to bring them to class room. Mr. J.C. Ghosh opined that regular meeting should be held with the students to know the reasons for less attendance and thereby necessary actions to be taken to improve the attendance.

ii) Necessary steps to be taken towards poor communication skill in the English language of the students as well as teachers and non-teaching employees.

c) Purchase Sub-Committee meeting held on 16.01.14. Reviewing the report of the Registrar and the minutes of meeting of the Purchase Sub-Committee, it is discussed and resolved that all purchase related work be done strictly on budgetary provision and on priority basis.

3. Present status of TE&IP-II as annexed in ANNEXURE I. Members expressed satisfaction to the proposal.

for organizing International workshop OPTENG 14 during 29 May 14 to 31st May 14 under TEDIP-II and approved estimated budget of Rs 13.88 Lacs for this purpose. It is also decided to authorize the Principal to monitor the entire organisational aspect and to open a separate Bank Account for this purpose and also to sanction advances from TEDIP fund from time to time on assessment of actual requirement. All expenditure shall be strictly as per TEDIP guidelines, the entire bills etc in this regard shall be preserved separately and presented to audit for certification.

4. The admission status of IT and A&E being very poor, yet these branches of Engineering have to be kept open till the end of the TEDIP-II project. Regarding application for NBA for the IT & A&E dept. Opined Mr. J.C. Gubak, that a discussion be ensured with Dr. Rita Goyal, NPIU for guidance.

5. Status of Placement 2013-14: The Asst. Training & Placement Officer has given the report for placement during the year 2013-14 that, out of 202 students, only 93 students have been placed in the various companies till date as annexed in "ANNEXURE-II".

6. Planning and Development Sub-Committee meeting held on 16.01.14. Taking over the report of the SAE and minutes of meeting of the committee, it is resolved that a source of the required fund be explored for casting the roof of the 6th floor together with all necessary work for completion.

The Members of the BOG discussed and resolved to take necessary measures to procure fire fighting equipments for the Institute.

7. Extract of the resolution of the BOG meeting held on 10th February, 2014.

The Secretary, Board of Governors, reports that the Institute has to cough up a large sum of money for hiring a rented house as a residence for the Principal and for the flow of dignitaries on various occasions, who are to be lodged at a posh hotel. He proposes to choose the options for buying two newly constructed flats at a very suitable rate on instalments. On the proposal, the Finance Officer notes through the Income of the Institute has become short owing due to non admission of students, yet the money spent on sides being put forward by the Secretary, is worth consideration. The other members assented on the proposal and spine to find out ways to the fruition of the proposal as it will create permanent assets. They asked to go for the bank loan to give effect to the proposal as is required to.


It is resolved unanimously that two flats suitable to meet the purpose as stated in the proposal be purchased on instalments at a suitable place close to our Institution and taking the outgoing logistics in view. It is also resolved that the Secretary and the Finance Officer of BUIE shall endeavour to interact with the developer and real estate, arrive at a decision and search avenues to foot paying the instalments through bank loans as will deem fit.

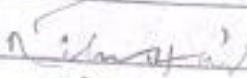
8. Monday being the starting day of the week,

it hampers the college activities since the Institute remains closed on Monday. So weekly holidays have been changed to Saturday & Sunday.

9/ Members approved the engagement of Dr. Ashoke Kr. Chakrabarty, Ex-Advisor (Head), Engineering & Technology, DST, Govt. of India, Ex-Director, NABL & Ex-Director & Member Secretary, EKA Technology Incubation Centre, WBUT, on contractual basis as advisor of R&D for setting up Innovation Entrepreneurship Development Cell in the Institute and also to guide the faculty and the students in R&D activities under T&IB-11. Expenditure in this regard will be disbursed from T&IB-11 Project.

The meeting ends with vote of Thanks to the Chair.


Secretary, BOG


Chairman, BOG